

Guest Application Instructions

- 1) Review the transfer website to determine which courses transfer. Select the state and then the school where you wish to attend.

<https://transfercredit.ugadmiss.umich.edu>

- 2) Only the following courses in the School of Nursing curriculum may be fulfilled by transfer credit:

- Introduction to Psychology (Psych 111)
- Introduction to Developmental Psychology (Psych 250)
- Statistics (Nurs 218 or Stats 250)
- First-Year Writing Requirement
- Electives

Students must earn a C or better grade in order for the School of Nursing to accept the credit (PLEASE NOTE: you cannot get credit for the same course twice, e.g., PSYCH 111, PSYCH 250, ENG 124/125).

- 3) For students in Michigan schools, you can use the Michigan Uniform Guest Application for this process. It's available on the School of Nursing website. <http://www.nursing.umich.edu/info/current-students/student-forms> Fill out the top portion and have a School of Nursing Undergraduate Advisor confirm the transferability of the courses. You will then take the form to the main university Registrar's Office at 515 Jefferson Street on the second floor of the Student Activities Building. After 7-10 processing days, you will receive information from the guest school regarding registration.
- 4) For students attending out of state schools, you will need to contact the guest school directly to learn about their visitor status application and process.
- 5) Once you successfully complete the course, request an official transcript be sent to the School of Nursing advisors at the Office of Undergraduate Studies, 400 N. Ingalls, Suite 1160, Ann Arbor, MI 48109. If it is an available option, you may also request an official electronic transcript be sent to your advisor.